



JOB DESCRIPTION
**Junior Professional Officer, Sustainable and Inclusive Value
Chains**

Category / Staff Rules	Junior Professional Officer / P-2
Division / Section	Division of Enterprises and Institutions /Sustainable and Inclusive Value Chains Section (DEI/SIVC)
Duty station	Geneva
Comments	1 Year with possible extension

ORGANISATIONAL CONTEXT AND ORGANISATIONAL SETTING

The International Trade Centre (ITC) assists developing and transition economy countries to take advantage of expanding trade opportunities in an increasingly complex global environment. ITC supports Trade Impact for Good, promoting sustainable and inclusive development goals through trade.

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The Sustainable & Inclusive Value Chains (SIVC) section ensures that MSMEs benefit from trade by working with all stakeholders to embed sustainability and inclusiveness in value chains. The section comprises two large programmes on sustainability, and trade and gender, and supports mainstreaming of these concepts across ITC's portfolio. The section has a range of projects working with multiple stakeholders, and has developed tools and methodologies for analysing markets and policies, strategic and operational research, assessing national trade performance, trade competitiveness and linkages between trade and development prospects.

The "Trade for Sustainable Development (T4SD) programme (T4SD) focuses on three objectives. First, it aims to provide comprehensive, accessible and comparable information on voluntary standards. Second, it aims to assess the effects of conventional and sustainable trade and production practices on socio-economic development and the environment. And third, it provides technical assistance for SMEs to build their capacity and knowledge to implement green business practices.

The SheTrades Initiative aims to connect 3 million women entrepreneurs and women-owned businesses to markets by 2021 through partnerships to build their skills and link them to trade and investment opportunities. SheTrades influences change across seven pillars of action requiring public and private contributions: championing gender disaggregated data collection; enacting gender sensitive trade policies; facilitating access of women to public procurement; supporting women connect to supply chains; enabling market access; facilitate women's access to finance; granting ownership rights. The initiative is supported by a digital platform (web and mobile app) for women entrepreneurs to connect to buyers, investors, and new markets.

The goal of this job function is to build on the knowledge and case for gender inclusive and green trade, as well as support mainstreaming of gender and green growth across ITC's portfolio of programmes, and external stakeholder policies, programmes and operations.



DUTIES AND RESPONSIBILITIES

Under the direct supervision of the Chief, Sustainable and Inclusive Value Chains section and overall guidance of the Director, Division of Enterprises and Institutions, the Junior Professional Officer will:

- Contribute to the development of the sectional work programme and strategy
- Develop proposals and projects related to gender and green growth
- Support the integration of gender/green growth in the design, implementation and evaluation of projects across ITC.
- Contribute to research, briefs/thought pieces, leveraging ITC data to offer new insight
- Organising advocacy activities and multi-stakeholder dialogues to shape the narrative on these critical issues
- Support the effective coordination and monitoring of the Section's programmes on gender and green growth at both an operational and strategic perspective
- Perform any other related duties as required.

REQUIRED COMPETENCIES AND KNOWLEDGE

ITC'S VALUES are: Integrity, Professionalism, Respect for Diversity

ITC'S CORE COMPETENCIES are: Communication, Teamwork, Planning & Organizing, Accountability, Creativity, Client Orientation, Commitment to continuous learning, Technological awareness.

CRITICAL JOB-SPECIFIC COMPETENCIES

- Professionalism
- Communication
- Planning & Organizing
- Creativity

Mandatory knowledge and skills

- Demonstrated writing skills of proposals, technical briefs, strategies etc
- Strong research and qualitative analytical skills
- Knowledge of value chains
- Understanding of participation of micro small and medium enterprises from developing countries in trade
- Ability to work with a broad range of stakeholders in diverse cultural settings

Desirable knowledge and skills

- Knowledge of environment and climate change issues as they relate to trade and business



REQUIRED QUALIFICATIONS

Education

Advanced university degree in economics, business management, international relations, climate change, environment or related field.

Note: A first-level university degree in economics, business management, international relations, climate change, environment or related field may be accepted with an additional two years of relevant professional work experience.

Experience

A minimum of two years of progressively responsible, relevant professional experience developing and implementing trade related technical assistance projects and/or initiatives.

Experience in the field of trade and environment desirable. Experience with strategy development and implementation desirable.

Languages

Advanced knowledge of English. Knowledge of other UN languages is an advantage.

LEARNING ELEMENT

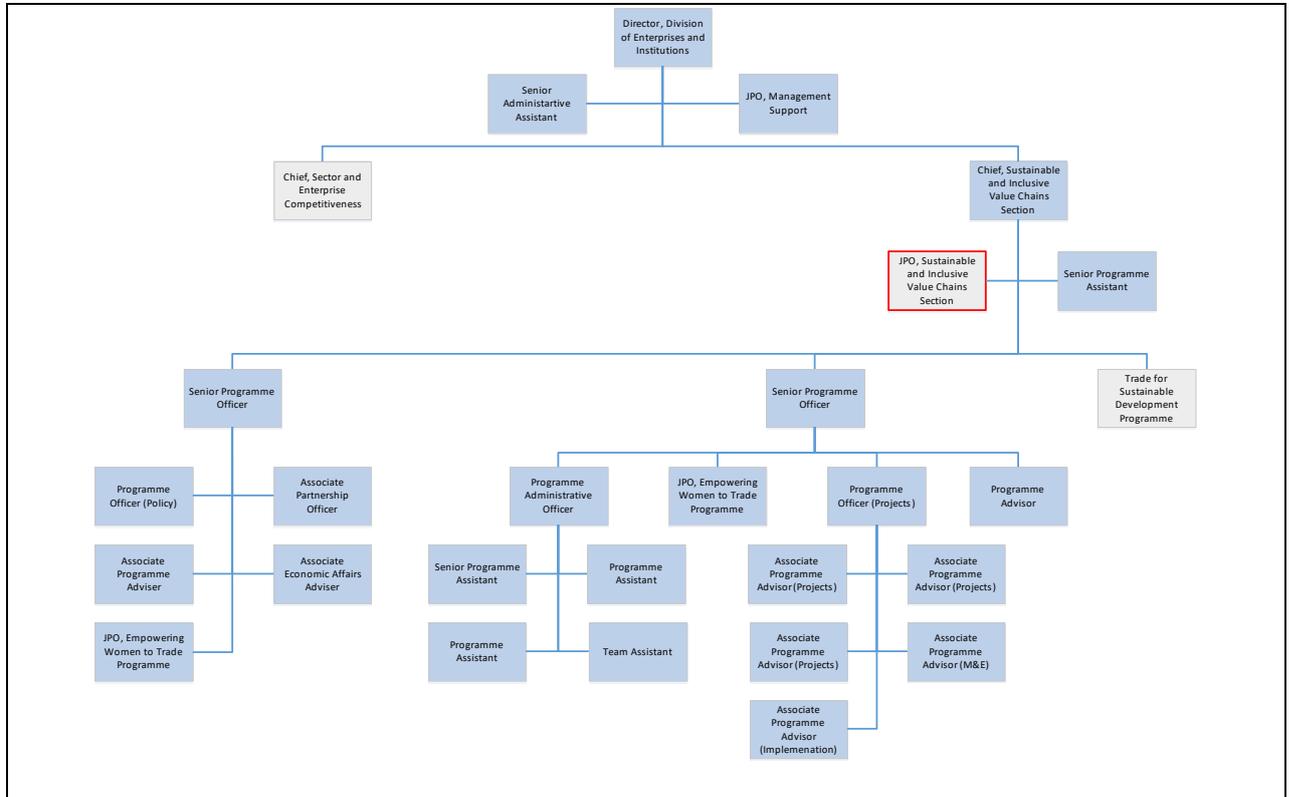
On completion of the assignment, the Junior Professional Officer is expected to

- Have acquired a clear understanding of the link between trade and development, as well as the complex relationships between trade, gender and environment
- Gained experience in analysing issues related to sustainable trade and proposing innovative and catalytic solutions
- Have gained applied skills in strategy development, trade advocacy and communications, TRTA project development and implementation, and results and impact measurement approaches
- Understand the multilateral trade context and the role of sustainability and inclusiveness
- Have improved general professional and managerial skills including presentation skills, team work, creativity, planning and prioritisation.

BACKGROUND INFORMATION

The SIVC section is a dynamic and innovative section working with a broad and diverse range of stakeholders; internally with colleagues to support the integration of sustainability and inclusiveness in to their programmes, as well as externally with all value chain actors such as lead firms in global value chains, policy makers, institutions (technical agencies, financial institutions, trade promotion organisations etc), SMEs and informal producers.

In addition, the section works at the multilateral level with key partners to given the high priority of sustainability and inclusiveness issues on the trade agenda.



CONTRIBUTION TO GLOBAL GOALS FOR SUSTAINABLE DEVELOPMENT (SDGs)

Goal 1: No Poverty

- Reduce proportion of men, women and children of all ages living on poverty.
- Create sound policy frameworks based on pro-poor and gender sensitive development strategies

Goal 5: Gender Equality

- Ensure women's full and effective participation in business and trade and equal opportunities,
- Support women's equal rights to economic resources
- Enhance use of enabling technology to promote the empowerment of women

Goal 8: Decent Work and Economic Growth

- Achieve higher levels of economic productivity through diversification technological upgrading and innovation.
- Promote policies that support productive activities, decent job creation, entrepreneurship, creativity and innovation.
- Encourage formalization and growth of micro, small and medium-sized enterprises.
- Implement policies to promote sustainable tourism that creates jobs and promotes local culture and products.
- Increase Aid for Trade Support.

Goal 12: Responsible Consumption and Production

- Achieve sustainable management and efficient use of natural resources.
- Support companies in adopting sustainable practices and integrating sustainability information into their reporting cycles.



Goal 17: Partnership for the Goals

- Ensure a universal, rules-based, open, non-discriminatory and equitable multilateral trading system under WTO.
- Support significantly increased exports of developing countries, doubling the least developed countries' share of global exports by 2020
- Realize timely implementation of duty-free and quota-free market access on a lasting basis for all least developed countries.

For more information: <http://www.intracen.org/itc/goals/Global-Goals-for-Sustainable-Development/>