

## **Mandatory Appendix 1**

### **DESCRIPTION OF PROJECT (maximum length 7 pages, incl. results matrix and risk matrix)**

1. Briefly describe the project's theory of change and/or logic of the results matrix (questions 6, 7 & 8 in the application form)
2. Justify the division of labour and budget of the project (questions 12 & 13 in the application form)
  - specify the roles of the personnel hired with the discretionary transfer
  - how does the project plan specify/outline the possible role of duty bearers?
3. How does the project implementation ensure (in a concrete way):
  - a human rights-based approach (4.5.3)
  - strengthening civil society
  - the rights and status of women and girls as well as gender equality
  - adaptation to climate change and/or mitigation of the effects of climate change
4. Results matrix
5. Risk matrix

If applicable:

6. **If** the project has already been granted support for the years 2021-22, describe how the additional transfer would complement the existing project/project activities (+ include a budget that contains the additional funding according to the budget lines of the application form, max. 1 page).

NOTE: A complete project plan document must be submitted to the Ministry after the funding decisions have been made, according to the conditions stated in the decision.