



HEL7W0626-19

CIRCULAR NOTE

The Ministry for Foreign Affairs present their compliments to the Diplomatic Missions accredited to Helsinki and have the honour to refer to the Ministry's Circular Note HEL7W0626-10 of 27 March 2017 concerning access to the security-controlled areas at the Helsinki airport.

As indicated earlier, Finavia, who is the provider of airport services in Finland, will start issuing Finavia Corporation Identity Cards (airport badges) to a limited number of members of each Mission as from 1 July 2017. The current procedure where missions inform of each visit to the Protocol Services will no longer be applicable as from the same date.

Starting 1 July, members of Missions can use either an airport badge or the Meet & Greet Service provided by Select Service Partner Finland Ltd, for official reception or escorting duties in the security-controlled areas at the Helsinki Airport. Both obtaining the airport badge and the Meet & Greet Service will be subject to a charge.

Missions are advised to get acquainted with the enclosed guideline issued by Finavia. Inquiries concerning the airport badges shall be addressed to Finavia: Tel. +358 20 69 3007 or lupapalvelu@finavia.fi

In case the Mission decides to apply for airport badges to its personnel, the Mission needs to appoint a named contact person for permit matters. The name of the contact person shall be notified to the Protocol Services by e-mail at pro@formin.fi

The notice must include the following information:

- Official name of the Mission
- Business ID or VAT number of the Mission
- Details of the named contact person for permit matters (surname, first name, e-mail address and telephone number).

The Protocol Services will forward this information to Finavia. Finavia will then handle the permit matters directly with the named contact person. All changes in respect of the details of the contact person must be notified immediately to the Protocol Services by e-mail.

The Ministry for Foreign Affairs avail themselves of this opportunity to renew to the Diplomatic Missions accredited to Helsinki the assurances of their highest consideration.

Helsinki, 2 May 2017



Enclosures: The guideline of Finavia and the Pass Service Pricelist (in Finnish and English)

To the Diplomatic Missions accredited to Helsinki