

Consultancy services for the implementation of the Phase two of the Responsible and Innovative Land Administration Project (REILA II), in Ethiopia

Questions and answers 13.06.2017

1. In the Annex 4 – C.V FORM, can different assignments under one project/ programme be regarded as separate references under one evaluation criterion?

If the different assignments have been clearly separate, that is: a) they have had their own, specific terms of reference/job descriptions b) The duration of the assignment has been clearly defined.

2. Which font size and type should be used for the CV-forms

Kindly use the Arial 11 pt.

3. Can the font in the graphs, figures and tables of the approach can be smaller than Arial 11 pt?

Yes. However, please make sure that the graphs, figures and tables have big enough font to be easily readable to the evaluators.

4. Page 6 of ITT on the components of the Approach: is it possible to change the order of the components of the Approach?

Yes.

5. Referring to the sentence in Annex 7, “Individual external experts, not part of the tenderer's staff, foreseen to execute a part of the work are also to be considered subcontractors”: We assume that all team members in the project are considered as tenderer's staff, whether they are permanent or short-term staff. Could you please confirm that this assumption is correct?

Yes.

6. The Project Document on p. 19 mentions that the International NRLAIS Roll-Out Coordinator should work over a period of 2 years. “An International coordinator will be provided for two years to support the National Coordinator.” In the Terms of Reference his/her input is foreseen to be 10.5 months. Shall we assume that these 10.5 months are to be covered during two years or is there a mistake in the project document?

The 10.5 months are to be covered during 2 years.

7. In the ITT Annex 5 Price Tender Form B) the national NRLAIS Roll-Out Coordinator is budgeted with 31.5 months à 4000 Euro. This would sum up to 126000 Euro and not 168000. Could you please clarify whether the 31.5 or the 168000 are correct?

There is an error in the table concerning the months of the national NRLAIS Roll-Out Coordinator. The national NRLAIS Roll-Out Coordinator should have 42 months and therefore the sum up to 168000 is correct.

Addition by the Ministry for Foreign Affairs:

Kindly notice that some text is missing in the CV templates of 4A-4D. All references should include information on total number of experts in the assignment.